



Marina d'Or  
Castellon region  
Spain  
24 – 28 April 2013

Organizing Committee of the 40<sup>th</sup> UNIAG  
United Nations Staff Sports Commission at  
the UN office in Geneva  
Palais des Nations  
CH-1211 Geneva  
Switzerland



<http://www.interagencygames.org>

Dear Colleagues,

As announced earlier this year, the 40<sup>th</sup> Inter-Agency Games will be held in Marina d'Or, Spain from 24 to 28 April 2013.

The Event will start on Wednesday (day of arrival) and end on Sunday (day of departure). The competitions will start on Thursday, the closing and prize giving ceremonies will therefore be held on Saturday evening.

More information on the venue, rules, disciplines, etc. can be found on the IAG web site: <http://www.interagencygames.org/iag2013/>

#### Who can participate:

In accordance with General Rule 14, any person of a participating organization or agency who has served under contract, including supernumeraries, for at least three months or who holds a contract of at least three months duration and, in either case, holds a contract effective at least one month before the IAG open and during their entire duration, is eligible for selection as a member of a team. Any person who has retired from any participating organization or agency is also eligible to participate in the UNIAG.

Participating organizations/agencies must normally be listed on the United Nations System document [www.unsystem.org](http://www.unsystem.org) or if not listed therein then have the approval of the Secretariat to participate. Such approval shall depend on any such organization having joint missions with the UN (see General Rule 6).

#### The disciplines:

The Geneva-based Organization therefore invites your organizations/agencies to form teams in the following disciplines:

1. Athletics men: minimum 4 – maximum 6
2. Athletics women: minimum 3 – maximum 5
3. Badminton: minimum 3 men and 1 woman- maximum of 5 men and 3 women
4. Basketball: maximum 12 players
5. Bridge: minimum 4 - maximum 6 players
6. Chess: minimum 5 – maximum 6 players

7. Darts: minimum 6 – maximum 8 players
8. Football men: minimum 7 – maximum 12
9. Football women: minimum 7 – maximum 12
10. Golf: minimum 4 – maximum 6
11. Pétanque: 3 per triplet plus maximum 2 reserves , max 3 triplet per organization
12. Squash : minimum 3 men and a maximum of 4 men and 1 woman, plus one optional reserve
13. Swimming men : minimum 4 – maximum 5
14. Swimming women: minimum 4 – maximum 5
15. Table Tennis men: minimum 3 – maximum 5
16. Table Tennis women: minimum 2 – maximum 3
17. Tennis: 10 per team (5 men and 5 women)
18. Volleyball men: minimum 6 players without a libero, max 10 players with a libero
19. Volleyball women: minimum 6 players without a libero, max 10 players with a libero

Additional disciplines:

20. Cricket: minimum 6 player's maximum 12 players
21. Volley-ball mixed: minimum 6 players without a libero (4 men and 2 women), max 10 players with a libero. A minimum of 2 ladies must be present at all time on the court

Complete rules for each discipline are available on the IAG web site:  
<http://www.interagencygames.org/iag2013/disciplines2.html>

Golf practical issue: golf participants will have to contribute by paying half of the total cost of green fees (1 practice day and 2 competition days), EUR 64 to be paid directly to the Golf Club. The Organizing committee will take the other half plus the costs of the tournament itself. We remind you that only Golfer with certified handicap not exceeding 24 for men and 28 for women are authorized to play (IAG rules for Golf). Players must bring their official golf card with them to justify their handicap.

Please remember that any participant can compete in one discipline only. Registered supporters are not allowed to play in any discipline. This is particularly relevant this year since the price for supporters is lower than the price of players.

Organizational matters:

Note that the organizers of the individual organizations have to ensure that the lists of participants are **stamped and signed** by the HR department of the organization in which the participant holds a contract. Failing to comply with this requirement will be addressed immediately and may prevent uncertified staff to play.

The first Control Commission is scheduled on Wednesday 24 at 14.30 (venue to be announced).

The Captains' meeting is scheduled on Wednesday 24 at 17.30 (venue to be announced).

The opening ceremony with welcome cocktail will start on Wednesday 24 at 20.30.

IAG package and hotel information:

This year, we are differentiating the price for players and supporters in order to attract a maximum of participants. Be careful however as this implies that switching from supporter to player (in case a

supporter has change his mind and would like to participate in one sport) will not be allowed, no exception applies. Thus it is very important to register participants in the correct category.

**PLAYERS:**

The package is EUR 455 per person for a shared double or twin room, EUR 555 for a single room, all inclusive (except alcohols).

**SUPPORTERS (not playing staff members or relatives to staff members):**

The package is EUR 415 per person for a shared double or twin room, EUR 515 for a single room, all inclusive (except alcohols).

Children up to two years old included will be accommodated free of charge.

Children from 3 to 14 years old will pay EUR 216.

Children above 14 will be considered as an adult paying as a supporter.

Additional nights before or after the dates of the 40<sup>th</sup> UNIAG are at EUR 76 for double rooms and at EUR 100 for single rooms per night. Extra nights are also in an all-inclusive format.

Extra nights will have to be indicated in the registration tool and paid by the participants/supporters together with the package.

The package includes four nights in the hotel with breakfast, lunch, dinner, opening ceremony and gala dinner at closing ceremony.

Alcohols will be sold separately. Tickets will be available at the IAG center or Hotel desk. One ticket will give right to one glass of alcohol (wine or beer). 5 tickets will give right to a bottle of wine red or white. One ticket costs EUR 1.50. 6 tickets cost EUR 7.50. 12 tickets cost EUR 15.

On each sold ticket, 30 cents will go to a local charity organization.

**Additional services included in the package**

Wi-Fi is available in the whole complex. Children care up to 9 years old. Access to swimming pools, spa, Jacuzzi and fitness room.

Kindly be informed that participation in the Games is subject to the above package deal. Private accommodation arrangements will not be accepted. Access to the hotel and events will be controlled with appropriate pass system. Failure to provide appropriate pass will prevent access to the facilities or events organized for the IAG.

**Transportation:**

Transfers will be made from the airport of Valencia or railway stations of Valencia or Castellon. During the Event, free transportation will be available to and from the hotels and discipline sites as well as between the various disciplines. In addition there will be free transportation between all locations involved with the Event.

Transportation for arrivals prior to 24 or after 28 April can be organized free of additional charge, but participants will have to indicate this need in the registration tool with the additional nights.

The registration of the teams should be made exclusively by the organizers of participating organizations on the official interagency website, the details of which will be provided directly to the organizers. Participants should ensure that their leave is approved prior to registering.

The registration deadline is **Sunday, 24 March 2013**. The registration tool will be closed after this date.

Deadline for payment is set at **Sunday 31 March 2013**. Nevertheless, we encourage all focal points to transfer the fund as early as possible.

#### Medical certificates:

Although medical certificates are not mandatory in Spain it is recommended that, for their own safety, participants consult with their general practitioner before engaging in any sporting activity. Participants and supporters are responsible for **their own medical insurance**. The host organizations will not be held liable.

#### Security

The UN Department of safety and security (UNDSS) recommends that each participant should register in the common security system DRITS. This would allow for UNDSS to know who is at the Game and to react efficiently in case of unexpected event. We strongly encourage individuals to register into the system which is available here <https://dss.un.org/dssweb/Home.aspx> and create a request in TRIP. If you are not already registered, you may need to create a new profile.

#### Entry visas (VERY IMPORTANT)

Kindly ensure that all participants have the necessary visas for Spain (and any countries they might need to travel through) and that they apply as early as possible to ensure that the visa is available on time. We would recommend immediate action to ensure visa availability. Spanish authorities have been alerted and invitation letters can be provided on demand to facilitate visa requests. There will be no reimbursement for no-show due to visa-related problems.

#### Cancellation:

Full reimbursement of the IAG package cost will only be possible for cancellations up to Sunday, 31 March 2013. We reserve the right to assess refunds for cancellations after that date on a case-by-case basis.

#### Miscellaneous:

Participants are reminded that they must have official picture identification with them.

For further details please contact your respective IAG Organizers.

We look forward to welcoming your IAG delegations soon.

The Geneva based Organizations.